

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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SECRETARY OF THE SENATE
PUBLIC RECORDS
2018 MAY 18 AM 9:37

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): United Nations Foundation

Travel date(s): April 19-20, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$554.84	\$175.20	\$129.99	
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

See attached agenda

18 May 2018 Nathan Paxton
(Date) (Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/18/18
(Date)

(Revised 1/3/11)

[Signature]
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

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Name of Traveler: Nathan Paxton

Employing Office/Committee: Angus S. King, Jr.

Private Sponsor(s) (list all): United Nations Foundation

Travel date(s): April 19, 2018 - April 20, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Atlanta, Georgia

Explain how this trip is specifically connected to the traveler's official or representational duties:

NP is Legislative Assistant for Health, Public Health, and Global Health in Senator King's office. He covers and works with CDC on a number of programs and initiatives, and he has particular responsibility for health security, which is one of the foci of this trip.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

20 Mar 2018
(Date)


(Signature of Employee)

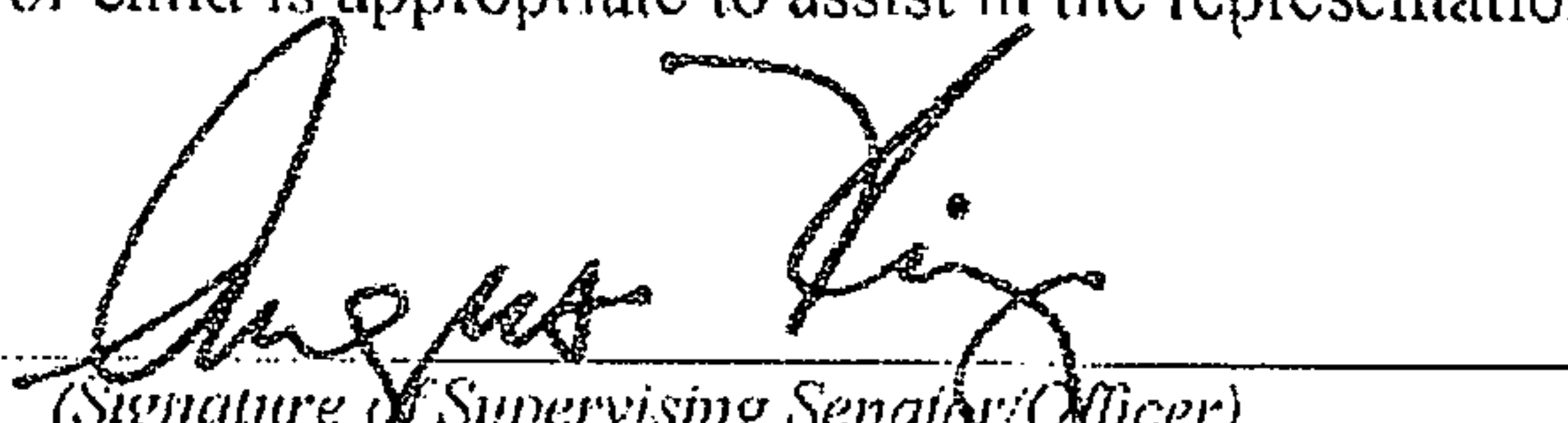
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Angus S. King, Jr. hereby authorize Nathan A. Paxton
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

3/20/18
(Date)


(Signature of Supervising Senator/Officer)

**UN Foundation Global Health Learning Trip to U.S. Centers for Disease Control and Prevention (CDC)
April 19-20, 2018**

All Times Eastern

Thursday, April 19

Travel and Welcome Dinner

Attire: Business casual

1:30pm	Arrive Washington Reagan National Airport
3:00pm	Depart Washington Reagan National Airport
4:50pm	Arrive Atlanta Hartsfield Jackson Airport
4:50pm – 6:30pm	Transfer to hotel
6:30pm - 7:15pm	Hotel check-in
7:15pm – 7:30pm	Transfer to Dinner <i>Café Lily, Decatur</i>
7:30pm - 9:00pm	Welcome dinner with CDC technical team at Café Lily <i>Opportunity for delegation to engage with CDC technical team and learn about USG global health activities, including malaria treatment and control programs, infectious disease, and global child immunization activities. Attendees include Dr. Rebecca Martin (Director, Center of Global Health), who will lead the discussion, Dr. Steve Redd (Director, Office of Public Health Preparedness and Response), Dr. Nancy Messonnier (Director, National Center for Immunization and Respiratory Diseases)</i>
Overnight	Courtyard Marriot Decatur Hotel

Friday, April 20

CDC Briefings and Tour of Facilities

Attire: Business

7:00am - 8:00am	Breakfast at hotel
8:00am - 8:30am	Transfer from hotel to CDC
8:30am - 8:35am	Arrival and security check-in at CDC

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8:35am - 9:35am	<p>Welcome and Overview of Divisions within Center for Global Health (CGH)</p> <p><i>Representatives from CDC include Dr. Rebecca Martin (Director, Center for Global Health), Dr. Stephen Redd (Director, Office of Public Health Preparedness and Response), and CGH Division Directors. One such division is the Division of Global Health Protection, which protects Americans from health threats abroad like Ebola and Zika.</i></p>
9:35am - 9:45am	Transition
9:45am - 10:30am	<p>Emergency Operations Center Visit and Tour, including update on global polio eradication progress</p> <p><i>CDC representatives include Dr. John Vertefeuille (Branch Chief, Polio Eradication, Global Immunization Division), Dr. Dan Sosin (Deputy Director, Office of Public Health Preparedness and Response)</i></p>
10:30am - 10:45am	Transition
10:45am - 11:30am	<p>Overview of CDC global malaria treatment and control activities</p> <p><i>Discussion with CDC technical staff on the current challenges facing malaria elimination and the development of new tools to eliminate malaria and current global challenges such as insecticide resistance, led by Capt. Monica Parise, MD (Director, Parasitic Diseases and Malaria Division) and Ms. Namita Joshi (Deputy Director, Policy and Communications, Parasitic Diseases and Malaria Division)</i></p>
11:30am - 1:00pm	<p>Working lunch roundtable on Global Health Security at CDC</p> <p><i>Topics include CDC workforce, global disease surveillance, lab diagnostic capacity, outbreak response, technical assistance, antimicrobial resistance, and influenza; CDC representatives include Dr. Rebecca Martin, Nancy Messonnier (Director, National Center for Immunization and Respiratory Diseases), Rima Khabbaz (Director, National Center for Emerging and Zoonotic Infectious Disease), Dr. Dan Sosin (Deputy Director, Office of Public Health Preparedness and Response),</i></p>
1:00pm - 1:05pm	Transition
1:05pm - 1:50pm	<p>Overview of CDC global immunization activities, including discussion of measles and rubella elimination progress</p> <p><i>CDC representatives including Dr. Will Schluter (Director, Global Immunization Division) and Ms. Gena Hill (Associate Director, Global Immunization Division)</i></p>
1:50pm - 2:05pm	Transition
2:05pm - 2:50pm	Tour of CDC Insectary Lab

Exploration of CDC's insectary that supports vector control research to prevent and respond to mosquito-borne diseases, led by Dr. John Gimnig (Team Lead and Entomologist, Parasitic Diseases and Malaria Division) and Capt. Monica Parise, MD (Director, Parasitic Diseases and Malaria Division)

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| 2:50pm – 3:35pm | Tour of Parasitic Disease Lab
<i>Review of how the CDC supports diagnosis and treatment of parasitic diseases within the U.S., including malaria diagnostic tool development led by Dr. Richard Bradbury (Team Lead, Diagnostics and Biology, Division of Parasitic Diseases and Malaria)</i> |
| 3:35pm – 4:15pm | Wrap-Up Session in CDC Conference Room
<i>Round table wrap-up discussion of CDC work in malaria and parasitic diseases, global immunization, polio, and measles activities, and international disease outbreak response, led by Ms. Namita Joshi (Deputy Director, Policy and Communications, Parasitic Diseases and Malaria Division) and Ms. Gena Hill (Associate Director, Global Immunization Division)</i> |
| 4:15pm – 4:30pm | Pick up luggage at CDC Visitor's Center |
| 4:30pm – 5:30pm | Transfer to Atlanta Airport |
| 7:15pm | Depart Atlanta Airport |
| 9:00pm | Arrive Washington, DC Airport |

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): United Nations Foundation
2. Description of the trip: See Attachment
3. Dates of travel: April 19, 2018 - April 20, 2018
4. Place of travel: Atlanta, Georgia
5. Name and title of Senate invitees: See Attachment
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - =OR=**
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

=AND=

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - =AND=**
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The United Nations Foundation is the sole sponsor of this trip. As such, UNF will provide all funding for the trip, manage all outreach to congressional staff, manage planning and execution of the itinerary, and handle all logistical coordination.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The UNF educates all Americans about the importance of a strong U.S.-UN relationship, with a focus on global health issues. Trip provides an opportunity to learn about CDC's global health activities and better understand the agency's collaborative relationship with multilateral global health organizations.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

UNF sponsors domestic and international congressional trips to bring staff and members to key locations and countries to showcase the complementary nature of U.S.-UN programmatic work. Since 2011 past destinations have included Tanzania, Cameroon, Liberia, Rwanda, Honduras, and CDC-Atlanta.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

UNF is an advocate for the UN, using partnerships, advocacy, constituency-building, and fundraising to raise awareness about the importance of the UN and UN-supported activities. UNF is a public charity focusing on global health issues, including immunization, maternal and child health, and malaria.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$550 (flight and ground) See Attachment for Detailed Explanation	\$148	\$120	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) This trip involves an event that is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

CDC is headquartered in Atlanta, Georgia

19. Name and location of hotel or other lodging facility:

Courtyard Marriott Decatur

130 Clairemont Ave., Decatur, GA 30030 (Decatur is in the Atlanta Metro Area)

20. Reason(s) for selecting hotel or other lodging facility:

Chosen because of availability of rooms, proximity to CDC briefings, facility tours, and airport

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Estimated daily meal expenses (\$60) are lower than per diem rate; Estimated lodging expenses (\$148) are equal to per diem rates; accommodation chosen due to availability of rooms and proximity to CDC briefings and facility tours, and airport.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

See attachment

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Peter Yeo, Senior Vice President for Public Policy and Advocacy

Name of Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave, NW, Suite 300, Washington DC, 20006

Telephone Number: 202-887-9040

Fax Number: 202-887-9021

E-mail Address: pyeo@unfoundation.org

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ATTACHMENT

2. Description of the trip:

- Travel to Centers for Disease Control and Prevention (CDC) Headquarters to learn about global health programs, meet with leadership and technical experts, tour the Emergency Operations Center (EOC), insectary, and infectious disease lab.

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Attachment

5) Names and titles of all Senate invitees:

- **Jill Boland, Legislative Assistant, Senator Jack Reed (RI-D)**
- **Nathan Paxton, Legislative Assistant, Senator Angus King (ME-I)**
- **Josie Villanueva, Legislative Assistant, Senator Tammy Duckworth (IL-D)**
- **Kathleen Laird, Legislative Assistant, Senator Tammy Baldwin (WI-D)**

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ATTACHMENT

16. \$550 (airfare and ground transportation)

- Round trip airfare from Ronald Reagan Washington National Airport in Washington, DC to Hartsfield-Jackson Atlanta International Airport in Atlanta, GA (\$450)
- Round trip ground transportation from airport to hotel in Atlanta, GA (\$50)
- Ground transportation from traveler's residence or office to airport in Washington, DC (\$50)

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ATTACHMENT

22. Describe the type and class of transportation being provided

- Commercial round trip coach class airfare to and from Washington, DC to Atlanta, GA. Round trip taxi or standard ride service (e.g. uberx or lyft) from traveler's residence or office to airport in Washington, DC. Round trip hired shared van service from airport to hotel in Atlanta, GA. Note: Hotel will provide round trip shuttle bus service (a complimentary service available to all hotel guests) from hotel to Welcome Dinner and CDC in Atlanta, GA.

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**UN Foundation Global Health Learning Trip to U.S. Centers for Disease Control and Prevention (CDC)
April 19-20, 2018**

All Times Eastern

Thursday, April 19	Travel and Welcome Dinner
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Attire: Business casual

3:00pm	Depart Washington Reagan National Airport
4:50pm	Arrive Atlanta Hartsfield Jackson Airport
4:50pm – 6:30pm	Transfer to hotel
6:30pm - 7:15pm	Hotel check-in
7:15pm – 7:30pm	Transfer to Dinner <i>Café Lily, Decatur</i>
7:30pm - 9:00pm	Welcome dinner with CDC technical team at Café Lily <i>Opportunity for delegation to engage with CDC technical team and learn about USG global health activities, including malaria treatment and control programs, infectious disease, and global child immunization activities. Anticipated attendees include Dr. Rebecca Martin (Director, Center of Global Health), who will lead the discussion, Dr. Steve Redd (Director, Office of Public Health Preparedness and Response), Dr. Nancy Messonnier (Director, National Center for Immunization and Respiratory Diseases), Mr. Kyle McGowen (Chief of Staff, CDC Director)</i>
Overnight	Courtyard Marriot Decatur Hotel

Friday, April 20	CDC Briefings and Tour of Facilities
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Attire: Business

7:00am - 8:00am	Breakfast at hotel
8:00am - 8:30am	Transfer from hotel to CDC
8:30am - 8:35am	Arrival and security check-in at CDC
8:35am - 9:35am	Welcome and Overview of Divisions within Center for Global Health (CGH)

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Anticipated representatives from CDC include Dr. Rebecca Martin (Director, Center for Global Health), Dr. Stephen Redd (Director, Office of Public Health Preparedness and Response), and CGH Division Directors. One such division is the Division of Global Health Protection, which protects Americans from health threats abroad like Ebola and Zika.

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| 9:35am - 9:45am | Transition |
| 9:45am - 10:30am | Emergency Operations Center Visit and Tour, including update on global polio eradication progress
<i>Anticipated CDC representatives include Dr. John Vertefeuille (Branch Chief, Polio Eradication, Global Immunization Division), Dr. Dan Sosin (Deputy Director, Office of Public Health Preparedness and Response)</i> |
| 10:30am – 10:45am | Transition |
| 10:45am – 11:30am | Overview of CDC global malaria treatment and control activities
<i>Discussion with CDC technical staff on the current challenges facing malaria elimination and the development of new tools to eliminate malaria and current global challenges such as insecticide resistance, led by Capt. Monica Parise, MD (Director, Parasitic Diseases and Malaria Division) and Ms. Namita Joshi (Deputy Director, Policy and Communications, Parasitic Diseases and Malaria Division)</i> |
| 11:30am - 1:00pm | Working lunch roundtable on Global Health Security at CDC
<i>Topics include CDC workforce, global disease surveillance, lab diagnostic capacity, outbreak response, technical assistance, antimicrobial resistance, and influenza; Anticipated CDC representatives include Dr. Rebecca Martin, Nancy Messonier (Director, National Center for Immunization and Respiratory Diseases), Rima Khabbaz (Director, National Center for Emerging and Zoonotic Infectious Disease), Dr. Dan Sosin (Deputy Director, Office of Public Health Preparedness and Response)</i> |
| 1:00pm – 1:05pm | Transition |
| 1:05pm – 1:50pm | Overview of CDC global immunization activities, including discussion of measles and rubella elimination progress
<i>Anticipated CDC representatives including Dr. Will Schluter (Director, Global Immunization Division) and Ms. Gena Hill (Associate Director, Global Immunization Division)</i> |
| 1:50pm – 2:05pm | Transition |
| 2:05pm – 2:50pm | Tour of CDC Insectary Lab
<i>Exploration of CDC's insectary that supports vector control research to prevent and respond to mosquito-borne diseases, led by Dr. John Gimnig (Team Lead and Entomologist, Parasitic Diseases and Malaria Division)</i> |

and Capt. Monica Parise, MD (Director, Parasitic Diseases and Malaria Division)

- 2:50pm – 3:35pm Tour of Parasitic Disease Lab
Review of how the CDC supports diagnosis and treatment of parasitic diseases within the U.S., including malaria diagnostic tool development led by Dr. Richard Bradbury (Team Lead, Diagnostics and Biology, Division of Parasitic Diseases and Malaria)
- 3:35pm – 4:15pm Wrap-Up Session in CDC Conference Room
Round table wrap-up discussion of CDC work in malaria and parasitic diseases, global immunization, polio, and measles activities, and international disease outbreak response, led by Ms. Namita Joshi (Deputy Director, Policy and Communications, Parasitic Diseases and Malaria Division) and Ms. Gena Hill (Associate Director, Global Immunization Division)
- 4:15pm – 4:30pm Pick up luggage at CDC Visitor's Center
- 4:30pm – 5:30pm Transfer to Atlanta Airport
- 7:15pm Depart Atlanta Airport
- 9:00pm Arrive Washington, DC Airport

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